**Application for Research Assistant (Academic Year 2024)**

**Graduate School of Global Studies, Sophia University**

Curriculum Vitae

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|  | |
| Name　　　　　　　　　　　　　　　　　　Date of Birth Year Month Day | |
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| Address　（〒 - ） | |
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| TEL | e-mail |
| FAX |  |

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| Educational Background | Period of Study | Institution and Degree Program |
| From　　　　　　　To |  |
| From　　　　　　　To |  |
| From　　　　　　　To |  |
| From To |  |
| From To |  |
| From To |  |
| From To |  |

\*Please describe your educational experience since college graduation, including any study abroad.

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| --- | --- | --- | --- | --- |
| Degree/ Diploma/ Certificate | Date Degree was Received |  | Degree Received |  |
| Title of Thesis |  | | |
| Major Field of Study | |  | | |

\*For Degree Received (M.A or PhD), please indicate the exact name of the degree and name of the degree granting institutions. For PhD degree, please specify if your degree was earned by completing a doctoral program at a graduate institution (*katei hakase*) or by submitting a dissertation without attending a graduate institution (*ronbun hakase*)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Employment History | Period of Employment | | Place of Employment and Position | | | | Full-time/ Part-time |
| From　　　　　　 To | |  | | | |  |
| From To | |  | | | |  |
| From To | |  | | | |  |
| From To | |  | | | |  |
| From To | |  | | | |  |
| Present Post | From |  | | | |  |
| Awards | Date and Year | Name of Award | | License or Certificate | Date and Year | Name of License of Certificate | | |
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\*Please list academic awards.

\*Please list licenses or certificates relevant to your research.

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| --- | --- | --- | --- | --- |
| Research Grants | Period | Name of Research Grants | Title of Research Project | Form of Project |
| From  To |  |  |  |
| From  To |  |  |  |
| From  To |  |  |  |
| From  To |  |  |  |

\*For “Research Grants,” list them in chronological order, beginning with most recent.

\*For “Form of Project,” clarify if the project involved individual or team research, and in case of team research, applicant’s position in the group (team leader, team member, etc.)

“I certify that the information given in this Curriculum Vitae is true and complete to the best of my knowledge.”

Year Month Day　　　　　　　Name

List of Publications and Other Academic Activities

（as of October 1st, 2023）

1. Books (single- or co- authored books, edited books, etc.)
2. Academic articles (published in academic journals or edited volumes.
3. Reports (published reports, essays, etc.)
4. Conference presentations, public lectures, or other work in non-printed format

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| --- | --- | --- | --- | --- |
| Category  (I-IV) | Date of publication or Presentation  (mm/yy/) | Title (book, article, report, or presentation) | List bibliographic information for publications, and details of other activities | Peer-reviewed  publication (Yes/No) |
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\*If space is insufficient, please add extra rows or attach another sheet of paper.

V. Membership in Academic Societies

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| --- | --- | --- | --- |
| Date Joined (mm/yy) | Name of Professional Society | Status (i.e. administrative position) | Status Tenure |
|  |  |  | From　　　　　　　　To |
|  |  |  | From　　　　　　　 To |
|  |  |  | From　　　　　　　 To |
|  |  |  | From　　　　　　　 To |

\*\*If space is insufficient, please add extra rows or attach another sheet of paper.

VI. Other Achievements

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Statement of Purpose

Please address the following two questions: How will serving as RA in the GSGS contribute to your career development? Describe your plan, including research methodologies, presentations, and publications during your time as a RA. How will you contribute to the GSGS during your tenure?

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Please describe any other positions that you are applying for.