AGLOS Journal of Area-Based Global Studies

Style Sheet

1. Use Microsoft Word file only. Selected non-English script can be included in the body of the paper, please consult with the Editorial Board upon submission.

2. Use A4 paper, double spaced.


4. The paper should be structured in the following order: title, name, abstract, 4-10 keywords, main text, and bibliography.

5. Use footnotes, not endnotes.

6. The editorial board will decide the printing format, and there will be only one round of proofreading by the author.

7. In principle, submit charts, graphs, and figures in separate files and indicate in the body of the paper where they should be placed [e.g. fig1, around here].

8. The author is responsible for obtaining the copyright for copyrighted material to be included in the journal.

9. For citations and bibliography, follow the Chicago style manual or style sheet for Japanese.
Chicago-Style Citation Quick Guide

[T]: an in-text citation
[R]: reference-list entry

**Book**

**One author**
T: (Doniger 1999, 65)

**Two authors**
T: (Cowlishaw and Dunbar 2000, 104–7)

**Four or more authors**
T: (Laumann et al. 1994, 262)

**Editor, translator, or compiler instead of author**
T: (Lattimore 1951, 91–92)

**Editor, translator, or compiler in addition to author**
T: (Bonnefoy 1995, 22)

**Chapter or other part of a book**
T: (Wiese 2006, 101–2)
Chapter of an edited volume originally published elsewhere (as in primary sources)
T: (Cicero 1986, 35)

Preface, foreword, introduction, or similar part of a book
T: (Rieger 1982, xx–xxi)

Book published electronically
T: (Kurland and Lerner 1987)

Journal article

Article in a print journal
T: (Smith 1998, 639)

Article in an online journal
If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the fourth example below.

T: (Hlatky et al. 2002)
Popular magazine article
T: (Martin 2002, 84)

Newspaper article
Newspaper articles may be cited in running text (“As William Niederkorn noted in a *New York Times* article on June 20, 2002, . . . ”) instead of in a note or an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations.

T: (Niederkorn 2002)

Book review
T: (Gorman 2002, 16)

Thesis or dissertation
T: (Amundin 1991, 22–29, 35)

Paper presented at a meeting or conference
T: (Doyle 2002)

Web site
Web sites may be cited in running text (“On its Web site, the Evanston Public Library Board of Trustees states . . .”) instead of in an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show
the more formal versions of the citations. If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the second example below.

T: (Evanston Public Library Board of Trustees)

**Weblog entry or comment**
Weblog entries or comments may be cited in running text (“In a comment posted to the Becker-Posner Blog on March 6, 2006, Peter Pearson noted . . .”) instead of in a note or an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations. If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the first example below.

T: (Peter Pearson, The Becker-Posner Blog, comment posted March 6, 2006)

**E-mail message**
E-mail messages may be cited in running text (“In an e-mail message to the author on October 31, 2005, John Doe revealed . . .”) instead of in a note or an in-text citation, and they are rarely listed in a bibliography or reference list. The following example shows the more formal version of a note.

2. John Doe, e-mail message to author, October 31, 2005.

**Item in online database**
Journal articles published in online databases should be cited as shown above, under “Article in an online journal.” If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the first example below.

T: (Pliny the Elder, Perseus Digital Library)