

Sophia University German-Japanese Exchange Program

CONTACT INFORMATION

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| Mailing Address | 7-1 Kioi-cho Chiyoda-ku, Tokyo 102-8554, JAPAN |
| Website (University) | https://www.sophia.ac.jp/eng/ |
| Website (Department) | http://dept.sophia.ac.jp/fs/dj-austausch/ (Deutsch) |
| Email | inbound-co@sophia.ac.jp |
| Telephone | +81-3-3238-3521 |

GENERAL INFORMATION

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| Foundation | Sophia University is a private Jesuit university founded in 1913 located in the heart of Tokyo, aiming to foster "For Others, With Others". |
| Key Features | One of the top private universities in Japan Japan's pioneer in global education Diversity on one campus in the fascinating city of Tokyo Wide variety of English-medium programs Renowned for offering high-quality language education |
| Facts & Figures | 9 undergraduate faculties with 29 departments / 10 graduate schools with 27 programs Total Full-time Student Enrollment: 14,000-15,000 Faculty Staff: 1,450-1,500 (Full time staff from around 25 countries) Number of International Students: 1,500-2,000 (around 80 countries in total) |
| Campus Location | Tokyo, JAPAN The campus is centrally located within walking distance of the National Diet, Imperial Palace and the State Guest House. Shinjuku, the world's busiest transport hub is just 5 minutes' train ride away from Yotsuya, the closest station from Sophia University. |
| Visa Requirements | College Students Visa or other suitable visa status (short-term visit visa will not be allowed) |

PROGRAM INFORMATION

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| Aim of Program | The aim of this program is to expand the possibilities for students from the partner institutions in German-speaking area, who are strongly interested in learning Japanese language as well as deepening their knowledge about Japan comparing with Germany and Europe. For this purpose, applicants will not be required of any academic standard, but will be expected to learn Japanese language intensively. Besides Japanese language courses, Department of German Studies offers courses, where German and Japanese students study together and mutually enhance their knowledge linguistically as well as academically one another. | |
| Level of Study | Undergraduate only | |
| Department to be enrolled | Department of German Studies (in Faculty of Foreign Studies) | |
| Language of Instruction | German, Japanese | |
| Language requirements | German B1 (required) & Japanese A2 (recommended) | |
| Expected GPA | no particular requirements | |
| Application | Application Deadline | Autumn Semester: April 10 Spring Semester: November 10 |
| | Required Documents | <p>*Required for all applicants</p> <ol style="list-style-type: none"> 1. Application Form * 3. Official transcript in English * 4. List of Courses Enrolled in Current Semester 5. Proof of English/German Language Proficiency English: Not mandatory German: Only non-native speaker 6. Proof of Japanese Language Proficiency 7. Certificate of Health * 8. Digital Photograph * 9. Photo copy of passport * 11. CoE Application Form * 12. Housing Application (online form) * |

COURSE GUIDE

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| Available courses | <p>● Inter-cultural courses offered by Department of German Studies (taught in German & Japanese) <u>German-Japanese Exchange students are required to take at least one course from the Department of German Studies.</u></p> <p>● Japanese Language courses offered by the Center for Language Education and Research (see below)</p> <p>● English-taught courses in Faculty of Foreign Studies</p> <p>*Courses outside the Faculty of Foreign Studies: It is required to meet the Language requirements set by each Faculty and students must submit a copy of language certificate <u>at the time of course registration</u>.</p> <p>English-taught courses in Faculty of Liberal Arts (FLA), Faculty of Science and Technology (FST): TOEFL iBT 79, TOEFL PBT 550, IELTS 6.0, TOEIC730, or Cambridge English C2 Proficiency (CPE) or C1 Advanced (CAE)</p> <p>Japanese-taught courses in the Departments other than the Department of German Studies: N1 of the JLPT may be required (depends on the Department)</p> <p>*It may be necessary to consult with instructor and obtain the permission beforehand to take some courses. *Japanese language courses are not mandatory, but strongly recommended. *Graduate courses are NOT available. *Bulletin is updated in March every year. Course offer and syllabi may vary each year. Please refer to the latest information available online. http://dept.sophia.ac.jp/fs/dj-austausch/lehrveranstaltungen/kurswahl-und-anmeldung/</p> | |
| | <p>The Center for Language Education and Research provides multiple tracks and levels of Japanese language courses according to students' needs and linguistic backgrounds. Students who wish to attend Japanese class can choose from regular track or intensive track. Students who have prior Japanese study experience will be placed to appropriate class level according to the result of Japanese placement test.</p> <p>http://www.sophia-cler.jp/study/ja/lesson.html</p> | |
| | <p>Regular Track (4 credits)</p> <p>The regular track offers beginning, intermediate to advanced courses where 100-minutes classes meet four or five times per week. This course aims to focus on developing communicative competence through extensive practices by integrating four skills, listening, speaking, reading and writing. English is occasionally used for instruction as necessary.</p> | |
| | <p>Intensive Track (8 credits)</p> <p>Intensive Japanese track, which offers four-level intensive courses at beginning, intermediate, and advanced levels, is designed for students whose main purpose of coming to Japan is to study Japanese. Classes meet for three hours a day through Monday to Friday. Fifteen hours of class time per week allow students to spend sufficient time to gain the high level of Japanese proficiency. English is occasionally used for instruction as necessary.</p> | |
| Registration Requirements | <p>*Exchange students must register and attend more than 10 hours of classes per week. To fulfill this requirement, attending at least 6 periods (100 minutes constitute one period) every week is necessary.</p> <p>• FLA core programs, FST laboratory classes, the foreign language courses (except Japanese language), seminars, compulsory courses in General Studies, "Studies in Christian Humanism: For Others, with Others", "Liberal Arts of the Body", "Critical Thinking & Writing", "Overview of Data Science", "Thinking about Issues, Perspectives and Positionality" are NOT open to exchange students.</p> <p>• Exchange students should choose most courses from the departments/graduate program that he/she enrolled in.</p> | |
| Standard Course Load | <p>• Regular Japanese track + 2-4 lecture classes</p> <p>• Intensive Japanese track + 1-3 lecture classes</p> <p>• 14 credits of lecture classes or more</p> | |

ACADEMIC CALENDAR in 2023 (based on AY2023- subject to change)

| | Spring Semester | Autumn Semester |
|--------------------------------------|--|--------------------------------|
| Arrival Date | April 1 | September 19 and 20 |
| Orientation | April 3 | September 21 |
| JP Placement Test | April 3 | September 22 |
| Course Registration | early - mid April | late September - early October |
| Classes | April 11 - July 21 | September 27 - January 22 |
| Final Exams | July 22 - July 29 | January 23 - January 30 |
| Transcript Issuance | MID-SEPTEMBER | LATE MARCH |
| Other Important Academic Information | Summer Recess : July 30 - September 20 Winter Recess : December 24 - January 4 Spring Recess : January 31 - March 31 | |

CREDIT EXPLANATION & GRADING SYSTEM

| Credits | Type of course | Credits awarded | | |
|---------------|-----------------------------|---|--------------|---------------------|
| | Lecture course | 2 or 4 credits per course :one credit = 675 minutes class successfully completed | | |
| | Language course | 2-8 credits, depending on the course: one credit = 1,350 minutes class successfully completed | | |
| | Physical education practice | 1 credit per course: one credit = 1,350 minutes class successfully completed | | |
| Grading Scale | Grade | Scale | Description | Quality Point Index |
| | A | 100 - 90 | Excellent | 4.0 |
| | B | 89 - 80 | Good | 3.0 |
| | C | 79 - 70 | Satisfactory | 2.0 |
| | D | 69 - 60 | Passing | 1.0 |
| | W | | Withdrawal | |
| | F | | Failure | |

ACCOMMODATION AND LIVING EXPENSES

| Off-Campus Accommodation | Housing | Dormitory Fee for 1 semester and 1 year (Subject to change without notice) |
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| | Sophia Soshigaya International House | Dormitory fees and their conditions vary considerably in amount. |
| | Sophia-Arrupe International Residence | |
| | Kasai International House (for Women) | |
| | DK House Tokyo Nerima | 1 semester fee (4 months): from ¥240,000.- to ¥610,000.- 1 year fee (10 months): from ¥520,000.- to ¥1,300,000.- |
| | DK House Shinkoiwa | |
| | Wakeijuku (for Men) | Please refer to the "Housing Summary" on this page for more details. https://piloti.sophia.ac.jp/eng/studyabroad/exchangeprograms/housinginfo_costs/housing_list/ |
| | Social Residence Higashikoganei | |
| | FlatShare SHIN-Otsuka Campus | |
| | Dormy Naka Kasai Global House | |
| | Dormy + café Nakanosakaue | |
| | BeGood ZoshigayaEkimae | |
| Azalea House | | |
| Other Expenses | Meals: 30,000 - 60,000 yen per month/ Public Transportation: 5,000 - 10,000 yen per month Books: 30,000 - 50,000 yen per semester/ Personal Expenses: 30,000 yen per month (depends on) | |
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| Insurance (Mandatory) | Japanese National Health Insurance | Personal Accident Insurance for Students Pursuing Education and Research |
| | 1,500-3,000 yen/ month (depends on resident areas) | 800 yen |



OTHER INFORMATION

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| Student Supporter | Exchange students can sign up for student supporter program before arriving at Sophia. The supporter student is usually the first Sophia student exchange student meet before class starts. Not only student supporters assist exchange students in the beginning of the semester with their needs, students are also encouraged to interact with each other throughout the study abroad period and onwards. |
| Global- Network | "Global-Network," or more commonly known as "GL-Net" is a student volunteer organization runs various events for interaction of local and international students at Sophia. What makes "GL-NET" unique is that it is officially sponsored by the Center for Global Education and Discovery, Sophia University. |
| Extracurricular Activities | At Sophia University, more than 270 groups are active as authorized circles. All exchange students are welcome to participate in Sophia's Extracurricular Activities. For more information including the list of student club and circles, please visit the link below. https://piloti.sophia.ac.jp/eng/activity/ea/ |
| Youtube | https://www.youtube.com/playlist?list=PLPmHXQbKIWTxi0QFyti3D6dUjtl0Uf6d |
| Instagram | https://www.instagram.com/sophiauniversity/?hl=en |

