



Application Guideline for German-Japanese Exchange Program

In this document, only the differences from normal exchange program will be indicated.
Please refer to our PDF Manual and Web Page along to this document.

Application Procedure (PDF Manual)

https://piloti.sophia.ac.jp/eng/studyabroad/exchangeprograms/application_info/application_dates/#Procedure

Application Materials

https://piloti.sophia.ac.jp/eng/studyabroad/exchangeprograms/application_info/application_materials/

*The differences are indicated in **Red Underline** in the following list.

Documents to be Submitted:

- (1) Application form (downloaded after completing online application form via portal)
- (2) Letter of academic recommendation (form provided)**
- (3) Official academic transcript(s)
- (4) List of courses currently enrolled (if not listed on the transcript)
- (5) Proof of English/German Language Proficiency**
- (6) Proof of Japanese Language Proficiency
- (7) Certificate of health (form provided)
- (8) Digital color photo
- (9) Photocopy of passport
- (10) Essay explaining motivation and academic background for GPGS courses
(only for applicants applying for the Graduate Program in Global Studies)
- (11) Application for Certificate of Eligibility (CoE)
- (12) Housing Application

(2) Letter of Recommendation (Form Provided)

Letter of Recommendation is not required for German-Japanese Exchange Program.

Please upload a text file to the portal indicating that.

(5) Proof of English/German Language Proficiency

Proof of English Language Proficiency:

To submit the proof of English Language Proficiency is not mandatory. If you wish to take FLA courses, you need to.

Proof of German Language Proficiency:

If the applicant is not a native speaker of German language, please prove that she/he has a level B1 in German.