

SAIMS Calendar

Before
the
Program

APR - JUL

Study Abroad Guidance (By the Center for Global Discovery)

*This annual information session is to introduce you Sophia's various opportunities to study at a university overseas.

TOEFL Information Session (By the Center for Global Discovery)

SAIMS Information Session

*At this session, we will inform you of the application procedures and relevant deadlines of the SAIMS. Please make sure to meet the minimum English language requirement by the application deadline.

OCT - NOV

SAIMS Application Period Starts

*Any changes on application procedures will be announced on "Loyola" bulletin boards and on SAIMS website.

Internal Screening Process

*Additional Calls for applicants may be announced on "Loyola" bulletin boards and on SAIMS website. For the program details and updates, please visit the Center for Global Discovery located in the 1F, Bldg 2.

DEC - MAR

Send Application to Host University

*Official acceptance letter will be issued by the Host University after screening.

Orientation for SAIMS Exchange Students

APR

Spring Semester

Enrollment of SAIMS Program Requirement Course "Introduction to Trans-Disciplinary Human Development (TDHD)" (2 CR)

MAY - JUL

Apply for JASSO scholarship / Select students

Pre-Departure Orientation

- Study Abroad Safety Tips and Advice (By the Center for Global Discovery)
- Credit Transfer System (By the Center for Academic Affairs)
- Study Abroad Safety and Security Guidance (By Japan Study Abroad Foundation)

SAIMS Pre-Departure Orientation

- Course planning
- Develop study plan with SAIMS registrars

*This is a mandatory meeting for all students that will be studying abroad under AIMS program.

Pre-departure Preparation (By Student)

- Receive an Acceptance letter from Host University
- Obtain a valid passport
- Receive vaccination
- Apply for Visa
- Purchase Health Insurance
- Submit 『留学願』 (*Ryugakunegai*) to the Center for Global Discovery
- Gather safety information at your destination

During
the
Program

AUG/SEP –
DEC/JAN

Leave for Host University

*Leave for Host University about a week before the semester begins in order to join the international students orientation.

IMPORTANT

When studying abroad, you will be required to take more responsibility for yourself than domestically in areas such as health and crisis management, so make sure to acquire as much information as possible and plan an extremely safe trip. In case of emergency, please contact program coordinators (Host University/Home University) immediately.

- Safety Information

Ministry of Foreign Affairs / Overseas Safety Map:

<http://www.anzen.mofa.go.jp/>

Ministry of Foreign Affairs / Overseas Medical Information:

<http://www.mofa.go.jp/mofaj/toko/medi/>

- Upon Arrival

Your Contact Address

Please make sure to provide your contact address (your dorm telephone number, e-mail address) to your family and to program coordinators (Host University/Home University).

Residence Report

Submit a residence report (在留届) to the Japanese embassy or consulate-general with jurisdiction in the area where they live.

You can also register online:

<http://www.mofa.go.jp/mofaj/toko/todoke/zairyu/index.html> (Ministry of Foreign Affairs)

Documents to be submitted for JASSO Scholarship Recipients

在籍確認用紙 (Monthly)

学習成果レポート (Monthly)

After the Program DEC - JAN

Returning Home Things to do after

【Documents to be Submitted】

1. 「帰国レポート」 (the Center for Global Discovery)
2. 「帰国届」 (the Center for Academic Affairs)
3. Documents issued by the host university; (to the Center for Academic Affairs)

(Official transcript, Document which shows the grading system, Course descriptions, Course schedule, Academic calendar)

SAIMS Program Follow-up Orientation

*This orientation will be conducted by SAIMS registrars.

SAIMS Program Sharing Session

*Please share your experiences with other participants and other students who are interested in SAIMS.

Process Credit Transfer